



2011 Membership Renewal
P.O. Box 26, Lost River, WV 26810
(304) 897-7242
www.LostRiverCraft.com
E-mail: LRAC@hardynet.com

Dear Consignment Members and Friends,

We are getting ready for another busy year at the Lost River Artisans Cooperative (LRAC). The cooperative will open Saturday, April 16, 2011. Please complete and return these membership forms quickly.

Returning members know there are many benefits of membership. You enjoy the camaraderie of like-minded people, fellow artisans and artists. Through Constant Contact you will be kept informed about the many special events, classes, and demonstrations at the LRAC. Your crafts and art pieces are marketed for you in the Barn, and through our website. We are going to continue to provide educational and demonstration opportunities during the 2011 Season.

While many members are consignors, we also welcome Friends of the Lost River Artisans Cooperative who are an essential part. Many choose to be museum volunteers, event hosts, and supporters. Depending on their support level, Friends are eligible to serve on the LRAC/LREF Board, and are invited to all LRAC/LREF membership events.

Before crafts are displayed at the Barn, consignors must submit the membership application and the crafts must be juried. When they are accepted, consigning members will receive a consignment number. If a member's work was accepted previously, it does not need to be juried again. However, if a member is doing a new craft, that work must be juried. Other details are in the enclosed Consignment Agreement.

The first jury session is held after the Barn clean-up and lunch on Saturday, March 26, 2011, from 1 to 3 p.m. If this date does not work for you, contact Mary Umstead at her email address mlumstead@hardynet.com. You may also contact the LRAC at (304) 897-7242 or via email at lrac@hardynet.com.

You may pay for your co-op membership by paying a yearly fee of \$60 and by performing 7 hours of volunteer time as designated by the LRAC Board. You may opt out of the volunteer time by submitting a payment of \$20. This membership includes individuals or a family living under one roof.

There are many options available for fulfilling your hours. Many members fulfill volunteer requirements by demonstrating, helping with special events, and clerking at the barn during special events. You can assist Harriet Segal, Marketing Center Manager, with cleaning and restocking, for example. Volunteers are needed most often during the Special Events and that is a great time to volunteer. Arrange a briefing with Harriet and e-mail her at LRAC@hardynet.com or call the store at (304) 897-7242 to discuss volunteer options. All scheduled work must be completed or scheduled prior to September 1, 2011.

Our first event of the year — and it's a BIG one — is the **Annual Barn Clean-up Party on Saturday, March 26th, 2011 starting at 10 A.M.** We'll break at noon for a meal, so bring a dish and enjoy the company. Once we're finished cleaning, bring in your consignment items. If you cannot come on the 26th, contact the Display Committee Chair: Tim Wheeler, (304) 897-7202 or via email tjwheeler64@msn.com or contact the store manager at lrac@hardynet.com, to arrange for inventory submission. The committee would like to have pieces submitted by April 8th, so they'll have plenty of time to arrange the gallery for the opening. April brings in good customers and great sales, so please don't wait on submitting your items. Please complete the enclosed application and return it to the LRAC immediately at the address above.

We are looking forward to great and profitable year!

Sincerely,
Tim Wheeler, President of the LRAC



Lost River Artisans Cooperative

2011 Consignment Agreement

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E-mail: LRAC@hardynet.com

Please sign this agreement, return it to the Lost River Artisans Cooperative (LRAC), and make a copy for your records.

Responsibilities of the consignor:

1. Before placing products in the LRAC marketing center, the consignor will submit a signed copy of this agreement to the LRAC.
2. Items submitted by new member applicants must be accepted by the Jury Selection Committee before being offered in the gallery. **All display of items in the marketing center is the responsibility of the Display Committee.**
3. If a member's work was accepted previously, it does not need to be juried again. However, if a member is doing a new craft, that work must be juried.
4. The consignor will label all merchandise with the consignor number, item number, and retail price. Where appropriate, other information should be included, such as size, materials, instructions for care or use, ingredients, etc.
5. The consignor will provide biographical information and information about products for publicity purposes. These will be included in the consignor loose-leaf binder in the marketing center, and for possible use on the LRAC Web site. LRAC will assist, if necessary, in getting a photo of the consignor and preparing the bio.
6. Craft demonstrations and classes educate the public about the value of handcrafted work and boost sales. Consignors are strongly encouraged to demonstrate or teach their craft once during the LRAC season.
7. Consignors agree to replenish or renew their products at LRAC at the request of the Display Committee or Marketing Center Manager or when they see that stock is getting low.
8. Items brought to the co-op must be checked-in by the Manager, a Display Committee member, or LRAC representative. LRAC will not be responsible for any claims on missing items not checked in.
9. Consignors will not remove consigned items prior to the close of LRAC in mid-December. Removal of consigned items prior to the close of the LRAC season may result in a 5% reduction in any payments owed the consignor for goods sold.
10. Consignors are responsible for retrieving items at the end of the LRAC season. If special pick-up arrangements are required, arrangements should be made with the Manager. It is the consignor's responsibility, at the time of pick up, to inventory his/her items and verify with the Manager or LRAC representative that all remaining items are being removed from LRAC for the winter. Any claims for lost, missing or broken inventory items must be made within 15 days of the designated end of the LRCC season. Any claims after this date will not be investigated or honored by the LRAC. Further, the LRAC accepts no responsibility for any items not picked up at the end of the season (unless prior special arrangements have been made and accepted). Any items not picked up at the end of the season will not be displayed the following year until inventoried and may be removed or disposed of at the discretion of the LRAC Executive Committee and Display Committee.

Responsibilities of the LRAC:

1. The LRAC will take reasonable care to prevent theft, damage, or destruction of consigned items. The LRAC will reimburse consignors for lost or damaged inventory according to the consignor payment rate in #2 below.
2. The consignor payment rate to LRAC members is 70% for items retailing under \$300 and 80% for items retailing for \$301 or more. The consignment rate for nonmembers, for a one-year trial, is 60%.
3. LRAC will mail checks to consignors by the 15th of the month for items sold during the previous month, along with a detailed list of sold items, except for November/December sales. November checks will be included with December checks at the close of the season. The November/December checks may be mailed later than the 15th of December.
4. The LRAC will hold scheduled jury sessions.
5. If an item has been displayed for two consecutive years without being sold, the Jury Selection Committee will re-jury it. The Display Committee may remove it to ensure sufficient space for inventory of other active consignors.
6. The success of the LRAC gallery depends on members who sign up to volunteering, whether assisting the manager with special events, cleaning, etc. The Manager will remind members of their scheduled work 2-3 days prior to the member's workday. Failure to notify the Manager or a board member of unavailability to perform on the scheduled workday may result in the consignor's products being immediately removed from the gallery display and the consignor will have to reapply for membership. All scheduled work for 2011 must be completed or scheduled prior to September 1, 2011.

I/We agree to the terms set forth above.

Signed _____ Date _____



Lost River Artisans Cooperative

2011 Membership Application

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E-mail: LRAC@hardynet.com

Name (Please print) _____

Mailing address _____

City _____ State _____ Zip _____

Phone #1 _____ Phone #2 _____

E-mail _____

LRAC and the LREF sends email updates via Constant Contact. The information consists of activities, classes and special events.

Membership (Select from one of the following):

CONSIGNOR/Member

All Consignors must pay \$60.00 for the 2011 Season.

All Consignors must perform 7 hours of volunteer time.

(The 7 hours of volunteer must be completed or scheduled prior to Sept 1, 2011.)

I opt out of the 7 hours of volunteering and I agree to pay \$20.00 instead of volunteering my time to the LRAC/LREF.

Consignor craft/medium _____

Consignor # C _____

WEBSITE LINK

\$10 Consignors may have a photo and a listing on the Members Pages of our Website with a direct link to your website.

FRIEND of the Lost River Artisans Cooperative - Our friends is an integral part of the cooperative community.

\$60.00 payment for individuals or family living under one roof

I am submitting a donation of my choice in the amount of \$ _____

Friends who donate \$60 or more, or who match membership terms (7 hours of volunteer time) are eligible to serve on the LRAC/LREF Board, and are invited to all of LRAC and LREF's membership events.

As a cooperative, LRAC/LREF depends on members to volunteer their time or talents beyond the minimum required above. Please write below the areas of your interest or expertise. Please let us know of how you wish to volunteer.
